

**BUREAU OF AUTOMOTIVE REPAIR**

**LICENSING OF SMOG CHECK INSPECTORS AND REPAIR TECHNICIANS APPLICATION AMENDMENT**

**TITLE 16, CALIFORNIA CODE OF REGULATIONS, SECTION 3340.29**

Legend: Deleted text is indicated by ~~strikeout~~  
Added text is indicated with a double underline  
Omitted text is indicated by (\* \* \* \*)

(1)Amend Section 3340.29 of Article 5.5, Chapter 1, Division 33, Title 16, California Code of Regulations, to read as follows:

**§ 3340.29. Licensing of Smog Check Inspectors and Repair Technicians.**

(a) An applicant for a license as an inspector or repair technician shall submit an application with appropriate documents to the bureau on form Inspector/Tech App 1A (~~12/2012~~03/2014) "Application for Initial Smog Check Inspector, and/or Smog Check Repair Technician License," which is hereby incorporated by reference, together with an application fee of \$20.00. If the applicant fails to include all required documentation, or complete all questions regarding the applicant's background, or otherwise fails to submit a complete original application the fee shall not be refunded and a license shall not be issued.

\* \* \* \*

Note: Authority cited: Sections 44002, 44013(b), 44016, 44031.5, 44034, 44034.1 and 44045.5, Health and Safety Code; and Sections 163.5 and 9882, Business and Professions Code. Reference: Sections 44012, 44014, 44015(a) and (b), 44030(a),44031.5, 44032, 44034, 44034.1, 44035, 44045.5 and 44045.6, Health and Safety Code; and Section 1798.17, Civil Code.



## APPLICATION FOR INITIAL SMOG CHECK INSPECTOR, AND/OR SMOG CHECK REPAIR TECHNICIAN LICENSE

### Overview of License Requirements:

- ◆ Licensure is required for all persons inspecting, testing, diagnosing and/or repairing vehicles with the purpose of certification in the Smog Check program. (Per sections 44031.5 (a) and 44032 of the Health and Safety Code)
- ◆ No person shall sell, issue, cause or permit to be issued any certificate purported to be a valid certificate of compliance or noncompliance unless licensed to do so. (Per section 3340.35 (d) of Title 16 of the California Code of Regulations)
- ◆ All applicants are required to meet the training and/or certification requirements as listed in this application, and pass an examination to obtain a license. An exam fee will be charged. (Per 44045.5, 44045.6 and 44034.1 of the Health and Safety Code)
- ◆ Applicants may complete comparable military education and/or experience as documented by submission of Verification of Military Experience and Training (V-MET) records in lieu of meeting any other training-related requirements listed in this application. (Per section 44031.5 (d) of the Health and Safety Code)
- ◆ Upon expiration of the inspector and/or technician license immediately cease to inspect, test, or repair failed vehicles, as applicable. (Per section 3340.30 (d) of Title 16 of the California Code of Regulations)
- ◆ The station, inspector, and/or technician licenses shall be posted prominently under glass or other transparent material in an area frequented by customers. (Per section 3340.15 (d) of Title 16 of the California Code of Regulations)
- ◆ All licensees must inform the Bureau of Automotive Repair (BAR) of an address change within 14 days. Send address change to the BAR Licensing Unit at 10949 North Mather Boulevard, Rancho Cordova, CA 95670. (Per section 3351.1 (d) of Title 16 of the California Code of Regulations)
- ◆ Address of record is a public record and will be posted on the Bureau of Automotive Repair's Web site. (Per section 27 of the Business and Professions Code)

### NOTE: PURSUANT TO BUSINESS AND PROFESSIONS CODE SECTION 158, FEES ARE NON-REFUNDABLE

Effective July 1, 2012, the State Board of Equalization and the Franchise Tax Board may share taxpayer information with this agency. You are obligated to pay your state tax obligation and your license may be suspended if the state tax obligation is not paid.

IF YOUR APPLICATION IS ACCEPTED, you will be contacted by the examination service contractor to schedule your examination. An examination fee will be required per attempt and will be payable directly to the examination service. You must bring two forms of identification to the examination. Read the Candidate Handbook for complete instructions.

You must pass the examination within 90 days of receipt of notification that you are qualified to take the exam, or you must submit a new application and fees.

Disclosure of your social security number (SSN) is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455(42 USCA 405(c)(2)(C) authorizes collection of your SSN. Your SSN will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Family Code section 17520, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your SSN, your application will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100.00 penalty against you.

BAR within the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code Section 9884 and California Code of Regulations Section 3351. BAR uses this information principally to identify and evaluate applicants for licensure, issue and renew licenses, and to enforce licensing standards set by law and regulation. Address of record is a public record and will be posted on the Bureau of Automotive Repair's Web site.

Submission of the requested information is mandatory. BAR cannot consider your application for licensure unless you provide all of the requested information. To expedite the process of your application you may submit certificates of course completion for your training requirements. Otherwise, if BAR cannot validate your training requirements a deficiency letter will be sent to you requesting the missing information and/or supporting documents, which will delay the processing of your application.

You are entitled to access records maintained by the BAR, which contain your personal information. The information you provide may be disclosed in the following circumstances: In response to a Public Records Act request (Government Code Section 6250), as allowed by the Information Practices Act (Civil Code Section 1798), to another government agency as required by state or federal law, and/or in response to a court or administrative order, a subpoena, or a search warrant.

You may contact the BAR Licensing Unit at 10949 North Mather Boulevard, Rancho Cordova (855) 735-0462 with any questions about this notice or BAR's licensing records. For questions about the Information Practices Act, you may contact the California Office of the Attorney General, California Department of Justice - Attention: Public Inquiry Unit Privacy Protection in the Department of Consumer Affairs, 1625 North Market Boulevard, Suite N-324, P.O. Box 944255, Sacramento, CA 95834-9244, Toll Free (866) 785-9663(800) 952-5225, www.privacy.ca.gov.

Examination cheating is in violation of Section 123 of the Business and Professions Code. Examination cheating can result in denial of application, suspension, revocation and restriction of a license. Once the examination begins, no talking or other communication which compromises the exam is permitted between applicants. Details are contained in Section 123 of the Business and Professions Code. A copy

## APPLICATION FOR INITIAL SMOG CHECK INSPECTOR, AND/OR SMOG CHECK REPAIR TECHNICIAN LICENSE

Application Fee \$20.00

**INSTRUCTIONS:**

1. Read all instructions and information contained in this application.
2. Pay fees by check or money order made payable to "BAR Licensing." DO NOT SEND CASH.
3. Mail completed application and fees to BAR Licensing, P.O. BOX 989001, WEST SACRAMENTO, CA 95798-9001

Type of License: Check one or both that apply:

- Inspector (EO)
- Repair Technician (EI)

A single license may be issued to applicants who qualify for and pass the exams for both license types.

For BAR Use Only
Qualification Number _____
Receipt Number _____
Reviewed & Approved By _____
Date Processed _____

### DO NOT USE THIS APPLICATION FOR RENEWALS

Please type or print legibly in ink

Note: Name on application must match name on your valid California Driver License or California ID Card or Active Military ID. You must present the same photo identification at your examination.

#### ALL APPLICANTS MUST COMPLETE THIS SECTION

Applicant's Full Name: Last		First		Middle	
Date of Birth: Month	Day	Year	Social Security Number:		
Valid California Driver License/California Identification Card/or Military I.D. Number:					
Applicant's Home Address of Record: <small>Physical business address, residence address, Number and Street (Noor Post, Office, Boxes)(This address will be posted on BAR's Web site)</small>		City		State	Zip Code
Applicant's Mailing Address: <small>(if different than above)</small>		City		State	Zip Code
Applicant's Home Area Code and Telephone Number:			Applicant's Work Area Code and Telephone Number:		
Employer's Full Business Name: <small>(if currently employed)</small>			Automotive Repair Dealer Registration or Fleet Station License Number: <small>(if applicable)</small>		
Business Address: <small>(Number and Street)</small>		City		State	Zip Code
Applicant's Background: Attach additional sheets if necessary.					
1. Has the Department of Consumer Affairs (DCA) or Bureau of Automotive Repair (BAR) ever issued you a license? If yes, please list all license and registration numbers:					
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Have you ever had a license, certificate, or registration denied, suspended, revoked, or placed on probation by the DCA or BAR? If yes, please explain:					
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Has the DCA or BAR ever issued you a citation? If yes, please explain:					
				<input type="checkbox"/> YES	<input type="checkbox"/> NO

4. Have you ever been convicted of, or pled nolo contendere to, any misdemeanor or felony offense of any state, or of the United States of America? If yes, please explain:

YES  NO

### INSPECTOR (EO) APPLICANTS MUST COMPLETE THIS SECTION

**INSPECTOR LICENSE:** May inspect, and certify the emissions control systems on vehicles subject to the Smog Check Program at a licensed Smog Check Test-Only or Test-and-Repair station.

**REQUIREMENTS FOR LICENSURE:** Examination Required. You must meet one of the following three prerequisites in order to qualify to take the examination:

1.  I have successfully completed BAR specified ENGINE and EMISSION CONTROL TRAINING, AND have successfully completed the BAR Smog Check Training within the past two years.

2. **CERTIFICATION:** I am certified by the National Institute for Automotive Service Excellence (ASE) in all three of the following areas, AND have successfully completed BAR specified Smog Check Training in the past 2 years.

Electrical/Electronic Systems (A6) Expiration date: \_\_\_\_\_

Engine Performance (A8) Expiration date: \_\_\_\_\_

Advanced Engine Performance Specialist (L1) Expiration date: \_\_\_\_\_

3. **EDUCATION/EXPERIENCE:** You must meet one of the requirements below:

I possess an Associate of Arts, Associate of Science, or higher degree in Automotive Technology from a state accredited or recognized college, public school, or trade school, AND have one year automotive repair experience in the engine performance area, AND have successfully completed the BAR Smog Check Training in the last 2 years; OR

I possess a certificate in automotive technology from, a state accredited or recognized college, public school, or trade school with a minimum of 720 hours of course work that includes at least 280 hours course work in the engine performance area, AND have one year of automotive repair experience in the engine performance area, AND have successfully completed the BAR Smog Check Training in the last 2 years; OR

I have a minimum of two years of automotive repair experience in the engine performance area, AND have successfully completed BAR specified Diagnostic and Repair Training in the past five years, AND have successfully completed the BAR Smog Check Training in the last 2 years; OR

I have comparable military education/experience.

APPLICANTS QUALIFYING VIA EDUCATION/EXPERIENCE MUST SUBMIT THE EXPERIENCE VERIFICATION FORM INCLUDED IN THIS APPLICATION PACKAGE, AND, AS APPLICABLE, PROVIDE A COPY OF THEIR DEGREE OR CERTIFICATE.

### REPAIR TECHNICIAN (EI) APPLICANTS MUST COMPLETE THIS SECTION

**REPAIR TECHNICIAN LICENSE:** May diagnose, adjust and repair the emissions control systems on vehicles subject to the Smog Check Program at a licensed Smog Check Test-and-Repair or Repair-Only station.

**REQUIREMENTS FOR LICENSURE:** Examination Required. You must meet either the Certification or Education/Experience prerequisites in order to qualify to take the examination:

1. **CERTIFICATION:** I am certified by the National Institute for Automotive Service Excellence (ASE) in all three of the following areas:

Electrical/Electronic Systems (A6) Expiration date: \_\_\_\_\_

Engine Performance (A8) Expiration date: \_\_\_\_\_

Advanced Engine Performance Specialist (L1) Expiration date: \_\_\_\_\_

2. **EDUCATION/EXPERIENCE:** You must meet one of the education or experience requirements below:

I possess an Associate of Arts, Associate of Science, or higher degree in Automotive Technology from a state accredited or recognized college, public school, or trade school, AND have one year automotive repair experience in the engine performance area; OR

I possess a certificate in automotive technology from, a state accredited or recognized college, public school, or trade school with a minimum of 720 hours of course work that includes at least 280 hours course work in the engine performance area, AND have one year of automotive repair experience in the engine performance area; OR

I have a minimum of two years of automotive repair experience in the engine performance area, AND have successfully completed BAR specified Diagnostic and Repair Training in the past five years; OR

I have comparable military education/experience

APPLICANTS QUALIFYING VIA EDUCATION/EXPERIENCE MUST SUBMIT THE EXPERIENCE VERIFICATION FORM INCLUDED IN THIS APPLICATION PACKAGE, AND, AS APPLICABLE, PROVIDE A COPY OF THEIR DEGREE OR CERTIFICATE.

I CERTIFY, UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE STATEMENTS I HAVE MADE IN THIS APPLICATION ARE TRUE AND CORRECT.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

### EXPERIENCE VERIFICATION

- If you are applying for a Smog Check Repair Technician and/or Inspector License using Education/Experience, you must complete this form. Applicants qualifying with ASE certification (A6, A8, and L1) do not need to complete this form.
- Applicants may complete comparable military education and/or experience as documented by submission of Verification of Military Experience and Training (V-MET) records in lieu of meeting any other training-related requirements listed in this application.
- Employer certification is required, unless self-employed.
- If required experience was gained from multiple employments, include employment information for each location.
- Upon submitting this form with your application, the form becomes the property of BAR and will be kept as a matter of record. Please make a copy of the completed and signed form for your own records.

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print Your Full Name)

My diagnosis and repair experience is in the following categories. Please check each box that applies to your experience:

- |  |  |
|--|--|
| <input type="checkbox"/> Engine Repair                   | <input type="checkbox"/> Fuel Systems                    |
| <input type="checkbox"/> Driveability Diagnosis & Repair | <input type="checkbox"/> Electrical & Electronic Systems |
| <input type="checkbox"/> Emission Systems                |  |

<b>Employment Information</b>	
Name of Business: (AS SHOWN ON INVOICES AND ADVERTISEMENTS)	Automotive Repair Dealer Registration Number:
How long have you worked here? Years / Months	
Business Address: Number and Street	Suite or Unit #
City	State Zip Code
Business Area Code and Telephone Number: ( )	

Employer Certification: Employer/ Supervisor/ Manager/ Military Supervisor, please verify the length of time the applicant has worked for you and the type of work the applicant performs or has performed for your business.

Name of Employer / Supervisor / Manager / Military Supervisor: \_\_\_\_\_

I CERTIFY, UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE APPLICANT HAS FULL-TIME, HANDS-ON DIAGNOSTIC AND REPAIR EXPERIENCE IN THE AREAS INDICATED ABOVE AND THAT ALL STATEMENTS I HAVE MADE ON THIS FORM ARE TRUE AND CORRECT.

Signature of Employer / Supervisor / Manager / Military Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Certification:

I CERTIFY, UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT I HAVE FULL-TIME, HANDS-ON DIAGNOSTIC AND REPAIR EXPERIENCE IN THE AREAS INDICATED ABOVE AND THAT ALL STATEMENTS I HAVE MADE ON THIS FORM ARE TRUE AND CORRECT.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_